

Protocol for Recommendation Letters

I am very happy to write recommendations for students whose work I am intimately familiar.

To facilitate this process, please do the following:

- Request recommendations ideally 1 month prior to the due date and 2 weeks at a minimum.
- Send me in a single email all the relevant information I need to write the recommendation (e.g., cv, application essay, background about the place you are applying and why you think you are a good candidate for the position/fellowship). In the subject line of this email, please write “<Your Last Name> Recommendation.”
- Provide me with stamped, addressed envelopes for each institution I should send the recommendation. If the letters should be submitted electronically, please provide me in the same email as above, the email address or website to which I should submit the recommendation.
- Include my information in your application as follows: Prof. Dawn Brancati, Washington University - St. Louis, Department of Political Science, Seigle Hall, Room 284, St. Louis, MO 63130.